

# PRIVACY POLICY:

## PRIVACY POLICY

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### **1. Identification and contact details of the data controller**

Fundación Reina Sofía, Foundation based on Palacio de la Zarzuela, Madrid 28048 with CIF G-85600021 ("Fundación Reina Sofía" or the "Fundación"), is the data controller responsible for the processing of personal data which is provided via the website <http://www.fundacionreinasofia.es>, the address [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es) and our donations online form or for any wire transfer made to one of the bank accounts available for donation purposes. This clause provides information on the use that the Fundación will make of your personal data.

In addition, this Privacy Policy is intended to provide information about the rights that apply both to assistants to our events under the General Data Protection Regulation ("GDPR"). If you have any questions about the processing of your personal data, please contact the Company on the following address: [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es)

### **2. General information: description of the information contained in the privacy policy.**

This privacy policy includes tables identifying each of the different processing activities performed by Fundación Reina Sofía. These tables will give you information about:

- The purposes of processing your personal data, i.e. the reason why Fundación Reina Sofía processes your personal data.

- The lawful bases which allow Fundación Reina Sofía to process the data for each of the indicated purposes.
- The possible disclosure of your data to third parties, as well as the grounds for said disclosure. Please note that we do not transfer your personal data to third parties unless there is a legal obligation (tax agency, judges and courts, security forces) or it is explicitly indicated in the tables below. However, your data may be accessed by Fundación Reina Sofía data processors, i.e. the service providers which have to access your personal data to perform certain tasks. The service providers which may access your personal data mainly work in the information systems, hosting and technology industries. The tables below may show any other industries in which Fundación Reina Sofía service providers have to access your personal data.

You may request more detailed information about the recipients of your data by sending an email to [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es), indicating the specific process about which you would like information with regard to recipients or safeguards.

- The existence of potential international data transfers.
- The retention period of the data which you provide us with. Please note that we retain your personal data for the duration of your relationship with Fundación Reina Sofía, or for a 2 years if you have made a donation. Your data will subsequently remain restricted for the exercise or defence of judicial, administrative or fiscal claims for the restriction periods of the legal actions determined by regulations in force.

### **3. Required and updated information**

All fields marked with an asterisk (\*) in the forms provided must be completed. Failure to do so may render it impossible to send messages or process the application required to provide you with the registration requested.

To ensure that the information provided is always up-to-date and does not contain errors, please promptly inform Fundación Reina Sofía of any modifications and rectifications to your personal data by sending an email to [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es)

Similarly, when you click on the "Process an online donation" button when providing your direct debit to [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es), or when making a transfer to any of the accounts that we put at your disposal on this screen, you are declaring that the information and data provided is accurate and truthful.

### **4. Exercising your rights**

You may exercise the following rights:

1. right of access to your personal data to see which data is being used and the processing operations carried out with your data;
2. right to rectify any inaccurate personal data;
3. right to the erasure of your personal data, when possible.

4. right to request restriction of processing your personal data, when the accuracy, lawfulness or necessity of the use of data is questionable, in which case, we may retain the restricted data for the exercise or defence of claims.

5. right to object to the processing of your personal data, when the lawful basis which enables us to process said data (see the table in section 5) is legitimate interest. Fundación shall no longer process your data unless there is an overriding legitimate interest or for the establishment, exercise or defence of legal claims.

6. right to the portability of your data, when the lawful basis that enables us to use the data is a contractual relationship or your consent, as indicated in the table in section 5.

7. right to withdraw the consent given to Fundación for the processing of your data.

8. right to lodge a complaint with Fundación on the subject of data protection.

You may exercise your rights at any time and free of charge by sending an email to [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es) indicating the right you wish to exercise and your personal details.

Meanwhile, you have the right to lodge a complaint to the Spanish Data Protection Agency if you believe that we have breached data protection regulations on the processing of your personal data.

**5. Detailed information on service-specific processing:**

**If you are a donor of Fundación Reina Sofía:**

<i>Purpose of the processing</i>	<i>Legal basis</i>	<i>Disclosures</i>	<i>International transfers</i>	<i>Retention period</i>
<b>Donors:</b> Process your donation and send you the tax authority certificate applicable, as well as if applicable on matters referred tax incentives.	Legal obligation: Comply with the Law 49/2002, of December 23, on the “régimen fiscal de las entidades sin fines lucrativos y de los incentivos fiscales al mecenazgo”, as well as with the Law 10/2010, of April 28 on the “prevención del blanqueo de capitales y de la financiación del terrorismo”, and the Order EHA/3021/2007, of October 11 that approves the 182 to declare and informe	Your personal data shall not be transferred to any third parties.  Access shall only be provided to service providers mentioned in <a href="#">section 2</a> .	International data transfers shall not be made on the basis of this processing.	Up to 2 years after your donation was made.

<i>Purpose of the processing</i>	<i>Legal basis</i>	<i>Disclosures</i>	<i>International transfers</i>	<i>Retention period</i>
	on donations made or received.			
<b>Send information related to the Fundación through mail or email</b> (the Memoria de actividades of the Fundación, invitations to events, greetings etc.)	Legitimate interest of the Fundación: keep you regularly informed about our activities and our projects.	Your personal data shall not be transferred to any third parties.  Access shall only be provided to service providers mentioned in <a href="#">section 2</a>	International data transfers shall not be made on the basis of this processing..	Until you oppose to it.

If you collaborate directly or through your Company with Fundación Reina Sofía or have contacted us through [secretaria@fundacionreinasofia.es](mailto:secretaria@fundacionreinasofia.es):

<i>Purpose of the processing</i>	<i>Legal basis</i>	<i>Disclosures</i>	<i>International transfers</i>	<i>Retention period</i>
<b>Collaborators and consultations:</b> Management of collaborators or representatives of entities that collaborate with the Fundación in order to manage, promote or sponsor our events as well as to attend consultations.	Legitimate interest of the Fundación: maintain the relation with the entity you represent, if you are a representative of a collaborator entity; or,  Contractual relation: maintain the relation with you if you collaborate as an individual.	Your personal data shall not be transferred to any third parties.  Access shall only be provided to service providers mentioned in <a href="#">section 2</a>	International data transfers shall not be made on the basis of this processing.	During the collaboration or until the enquiry has been resolved.
<b>Send information related to the Fundación through mail or email</b> (the Memoria de actividades of the Fundación, invitations to events, greetings etc.)	Legitimate interest of the Fundación: keep you regularly informed about our activities and our projects.	Your personal data shall not be transferred to any third parties.  Access shall only be provided to service providers mentioned in <a href="#">section 2</a>	International data transfers shall not be made on the basis of this processing.	Until you oppose to it.

## 6 Security

Fundación Reina Sofía has implemented and upholds the security levels required by the GDPR to protect the personal data of potential customers against accidental losses and unconsented access, processing or disclosure, taking into account the state of the technology, the nature of

the data stored and the risks to which it is exposed. However, the transfer of information over the Internet is not entirely secure. Therefore, and despite the fact that Fundación Reina Sofía makes every effort to protect the data of potential customers, it cannot guarantee the security of this data when it is being transferred to the website and the app. Therefore, all the information you provide shall be sent at your own risk. Once your data has been received, Fundación Reina Sofía shall use stringent security procedures and functions to prevent any unconsented access.

## **7      Confidentiality**

The personal data which we may collect via the website, or through the different forms and communications shall be processed with confidentiality and we undertake to keep it secret in accordance with the provisions of the applicable legislation.

## **8      Minors**

Children under 18 may neither perform wire transfers, nor contact us providing their personal data without prior consent from their parents, guardians or legal representatives, who shall be solely responsible for all acts performed via the website and the app by minors under their care, including filling out forms with the personal data of said minors and ticking the relevant boxes, where applicable. In this regard, and to the extent that Fundación Reina Sofía is unable to check whether users are minors, please note that parents and guardians must set up the necessary mechanisms to prevent minors from signing for our activities and/or providing personal data via our website without their supervision. Fundación Reina Sofía does not accept any responsibility in this sense.

## **9      Updates to the privacy policy**

This Privacy Policy may have to be updated, so you should check it regularly and, if possible, whenever you access the website in order to keep abreast of the type of data collected and its processing. You may find the Privacy Policy in the footer of the website. Notwithstanding the above, we shall let you know about any modification to this privacy policy which may affect the processing of your personal data

This Privacy Policy is effective from December 18th 2018.